

MINUTES OF A REGULAR MEETING OF THE  
COUNCIL OF WAITE HILL, OHIO

August 10, 2020

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met via Zoom at 8:16 a.m. on Monday, August 10, 2020, with Mayor Robert A. Ranallo presiding. The following members of Council were present via Zoom:

Ryan Cox	Karl Scheucher
Robert Gale	Richard Steudel
Sam Knezevic	Courtenay Taplin
Marcia Merritt	

Also present via Zoom were, Tim Lannon and Justin Silvaroli of CT Consultants, Clerk-Treasurer Robbi Laps, Law Director Stephen L. Byron, Chief of Police Keith DeWitt and Service Director Bob Haynik.

The minutes of a Regular Meeting of Council held July 13, 2020, had previously been distributed to Council. Mr. Gale moved to approve the minutes as presented, which motion was seconded by Mr. Steudel.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried  
Minutes approved

**Resolution No. 2020-10** - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Ms. Merritt.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried  
Resolution No. 2020-10 adopted

**Ordinance No. 2020-11** - "An Ordinance amending Chapter 1313 of the Codified Ordinances of the Village of Waite Hill by the enactment of a new section 1313.10, Plans and Specifications Prepared by Registered Architect." was read for the second time. Council is awaiting the recommendation of the Architectural Board of Review.

**Ordinance No. 2020-12** - "An Ordinance amending subsection (c) of Section 1141.15 of the Codified Ordinances of the Village of Waite Hill, Ohio, accessory structures and buildings to include accessory buildings and repealing certain ordinances" was read for the first time and referred to the Planning and Zoning Commission for a report and recommendation. The Clerk-Treasurer will also post a notice of a public hearing regarding the ordinance for the October Council meeting.



Mr. Knezevic reported that the Planning and Zoning Commission had met. He discussed the items that were in the minutes of the meeting.

On behalf of the Safety Committee, Mr. Taplin deferred to Chief DeWitt. The Chief noted that he had distributed his report and had nothing further to report.

Mr. Gale deferred to Bob Haynik regarding the Service Committee report. Mr. Haynik advised Council that the roof of the Service Department had been replaced in two and one-half (2.5) days. The work was very good. Mr Haynik also reported that Markell, Smith and Hobart Roads will be patched at a cost of about \$31,000.

The Mayor then asked Tim Lannon for his recommendation regarding the Waite Hill Road project. Mr. Lannon noted that he had transmitted his written recommendation to the Village. The three low bidders were NES Corp, Chagrin Valley Paving and Burton Scot Contractors, LLC.

Mr. Lannon noted that NES had submitted the low bid of \$210,290.90, which is about \$20,000 below the next two bidders. NES had not provided names or contact information regarding the experience of the company. NES had not listed road paving projects of similar size and scope to the Waite Hill Road project. NES had listed Hopkins Road in Mentor as a project, but in discussing the matter with the Mentor construction engineer he was not familiar with NES. Given these issues, Mr. Lannon did not recommend that Council find NES to be the lowest and best bidder.

Mr. Lannon then discussed the next lowest bidder, Chagrin Valley Paving. He noted that Chagrin Valley Paving has an extensive public road paving record, but the reviews of the work had been problematic. While the end product of the roads had come out good, and Chagrin Valley Paving met the contract requirements, they were not the most cooperative contractor. It was noted that the Village's experience with Chagrin Valley Paving has been less than ideal. The bid of Chagrin Valley Paving was \$229,403.00.

The next lowest bidder was Burton Scot Contractors. Burton Scot has comparable experience to Chagrin Valley Paving, and has completed many projects successfully in the Village as well as the Village of Chagrin Falls (where Mr. Lannon is also the Village Engineer). Most recently, Burton Scot had completed the Waite Hill Road drainage and paving project (Otis Hill). Mr. Lannon concluded that the bid of Burton Scot Contractors, LLC, at \$229,583.00 was the lowest and best bid.

Mayor Ranallo concurred in the Engineer's recommendation, noting that NES did not demonstrate sufficient experience and Chagrin Valley Paving's performance on the Metcalf Road project was problematic, while Burton Scot's performance on recent contracts has been excellent. Based upon Mr. Lannon's recommendation and the Mayor's evaluation of the recent performances of the Chagrin Valley Paving and Burton Scot Contractors LLC on Village projects, Mr. Taplin moved to find that Burton Scot Contractors LLC had submitted the lowest and best bid for the Waite Hill Road resurfacing project and to authorize the Mayor to execute a contract in an amount not to exceed \$229,583.00 with Burton Scot Contractors LLC to perform the Waite Hill Road resurfacing project. Ms. Merritt seconded the motion.

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Roll Call: Yeas: Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
Nays: None

Motion carried  
Lowest and best bidder determined  
and contract awarded

Mr. Taplin then moved to adjourn to executive session to discuss the appointment and compensation of Village employees. Mr. Scheucher seconded the motion.

Roll Call: Yeas: Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
Nays: None

Motion carried  
Meeting adjourned to executive session  
at 8:49 a.m.

Mayor Ranallo reconvened the meeting at 8:57 a.m.

There being no further business to come before the Council, Mr. Scheucher moved to adjourn the meeting, which motion was seconded by Mr. Taplin.

Roll Call: Yeas: Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
Nays: None

Motion carried  
Meeting adjourned at 8:57 a.m.

APPROVED: \_\_\_\_\_, 2020

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Robert A. Ranallo, Mayor

ATTEST: \_\_\_\_\_  
Robbi Laps, Clerk-Treasurer